

Development Inspections 2020 Season Covid-19 Inspection Protocol

As we continue to adapt and adjust our operations during these times, we want to continue to ensure our staff is working in a safe environment. As Development Inspections work tasks involve employees to be deployed in the field or on active construction sites, we need to ensure all parties have safe practices to complete the work. Below is an outline of the safety measures to be followed during an onsite inspection, either with inactive or active construction activities.

All site inspections are expected to follow current CDC guidelines as well as the safety policies of the General Contractor on site, the greater restrictions of the safety policies will be enforced. Current social distancing guidelines will be used as the minimum spacing requirement for all attendees. Requirements for PPE to be worn on site will be determined based on the current AHS/CDC guidelines and/or safety policies of the General Contractor (if applicable) and those in attendance.

Quick links

- [Covid-19 Employee Guide](#)
- [COE Employee Safety FAQ](#)

Covid-19 recommendations provided by Alberta Health and risk mitigations

- Self isolate if you're feeling sick with a fever or cough (even if symptoms appear to be mild or resemble a cold) as per AHS direction
- Personal hygiene — covering coughs and sneezes with your arm
- Wash your hands frequently
- Avoid touching your face
- Social (physical) distancing is to be observed at all times. No handshakes, exchanges of items/tools, etc. should take place. Maintain at least 2m of separation from site attendees at all times.
 - [Physical Distancing FAQ](#)

Guidelines for site inspections

- Attendance for inspections will be kept to a minimum. There should be no more than 2 City Inspectors at one inspection. If an inspection can be completed with one personnel, this is the recommendation.
- If two inspectors are attending, take two vehicles if possible. If there are two people in a vehicle, the passenger should ride in the rear passenger seat to maximize physical distancing.

- Inspections should only have essential parties. This should be discussed in advance with the party requesting the inspection (ex. Consultant/Developer).
- If necessary, inspections can be conducted via video or other alternative methods in order to keep safe measures in place.
- For sites that have a Prime Contractor present
 - Make sure you receive a site orientation and review the Contractor's Site Specific Hazard Assessment, which should include Covid-19 controls, before entering a new site, and check daily should there be updates
 - You should be informed of all processes that are in place to mitigate risks
 - If the inspection you are conducting has controls that you consider unacceptable or is lacking controls, you should remove yourself from site and report this to the prime contractor and/or correct parties of authority for investigation as a possible unsafe work environment. You can report [Near Misses or Incidents](#) as per our OHS guidelines. You can document your observations when observing unsafe conditions or incomplete processes.
 - Urban Form and Corporate Strategic Development (UFCSD) updated hazard assessment
 - [Landscaping and Roadway Development Construction Inspection Activity Hazard Assessment Form](#)

During these uncertain times, our daily tasks may be impacted. All parties' health and safety is of paramount importance, and as the situation continues to change, we are all here to work together to ensure a safe and healthy working environment.