

PUCC Quarterly Meeting

Meeting Minutes

Edmonton

Project Name:	PUCC Quarterly Meeting		
Date:	May 3, 2019	Time:	2:30pm – 4:00pm
Location:	3 rd Floor Edmonton Tower		

Attendees:

Annie Duong <i>COE Development Inspections</i>	Paul Foster <i>COE Open Space Networks</i>	Jennifer Brown <i>Sherrick Management</i>
Loli Fernandez <i>COE Development Inspections</i>	Geoff Smith <i>COE Open Space Networks</i>	Mark Nolan <i>IBI</i>
Mustapha Makhdoom <i>COE Development Inspections</i>	Melissa Campbell <i>COE Forestry</i>	Carol Craig <i>Kinnikinnick Studio</i>
Nathan Stayer <i>COE Development Inspections</i>		

Distribution:

Mark Pivovar - *COE Engineering Drawing Review*

Jon Ouellette - *Stantec*

Peter Reeson - *UDI*

Crystal Brightwell - *Cameron Development*

Travis Kennedy - *COE Open Space Operations*

Agenda:

Item	Discussion	Action / Assignment
1.0	Defining Purpose of Committee	ALL
1.1	<ul style="list-style-type: none"> The purpose of this committee is to address high level strategic pieces of work as a shared venture between the City of Edmonton & UDI. The committee will keep track of, and act as an umbrella for all parks issues such as Standards, SPD Program, Inspector Guideline, current issues, strategic direction, LID manual, etc. The PUCC provides the highest level of direction and can delegate attendees to various smaller workgroups to report back to PUCC. The committee agreed to hold meetings quarterly, with hosting responsibilities alternating between the City and Industry. Industry would like to ensure that they are properly represented in meetings depending on the topics being discussed. 	INFO

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2.0	Standards	COE
2.1	<ul style="list-style-type: none"> Due to a higher than anticipated amount of revisions to the landscaping standards, an updated version of the standards will be available for 2020. The City will host workshops and stakeholder engagements to discuss changes to the standards. Dates are yet to be determined. Mustapha Mahkdoom is recently dedicated to all standards updates. 	INFO
2.2	<ul style="list-style-type: none"> Topsoil Specifications City will issue a memo prior to the start of the 2019 construction season to substitute the topsoil specification revision that was issued in 2017. The intent of the memo is a summary of the process to come, and can act as a trial for the 2020 revision. Industry would like to see more specification concerning the variety of soil found within the City of Edmonton, as opposed to one specific soil. This will also be looked into as a pilot over the 2019 season. 	INFO
3.0	2019 Landscape Inspector Guideline	COE
3.1	<ul style="list-style-type: none"> The City recently held a workshop for the 2019 Inspector Guideline and it was well received. The City received good feedback from industry and will respond. Final version of 2019 guideline will be completed in May 2019. Industry would like a revision to the ER procedure. City will revise the ER procedure before issuing the final version of the manual. Log Cabin to be hosted by City on June 6, 2019. Industry would like to see a focus on what is new this year, successes and areas for improvement. 	INFO
4.0	Calcium Chloride on Boulevard	COE
4.1	<ul style="list-style-type: none"> Soil Sampling for areas where Calcium Chloride (CaCl) was used in 2018-2019 is underway. A report about the effects of CaCl will be submitted to council on August 21, 2019. The route used for 2018-2019 CaCl will be distributed to anyone who would like to review the affected areas. City Planning will discuss further with City Operations about ways to mitigate damages. 	INFO

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5.0	Municipal Reserve and SSTC Fees	UDI
5.1	<ul style="list-style-type: none">• UDI will resubmit a letter about school site servicing• 3 phase power is required on MR sites as per UPMP. Questions on outstanding circumstances can be directed to Park Planning - Paul Foster.• UPMP is currently being phased out as Breathe is being implemented. Breathe will eventually be the governing strategy.	INFO

Please report any errors or omissions to the above noted author prior to seven days upon issuance of these meeting minutes.