



## Memorandum

**DATE:** August 23, 2019

**TO:** Urban Development Institute – Edmonton Region

**FROM:** Betty Icharia  
Senior Manager, Distribution Technical Services  
EPCOR Water Services Inc.

**SUBJECT:** Changes to Water Main Cost Sharing Program Beginning in 2019

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The EPCOR Water Main Cost Sharing Program ("The Program") was approved in principle as part of the EPCOR Waterworks Bylaw (2001). To meet the principles of the Performance Based Rates (PBR) agreement, EPCOR will fund, on a sliding scale, a portion of the costs of water mains between 300mm and 400mm in diameter. The Program has been effective for new public mains with a Water Maintenance Start Date since January 1, 2002, as stated on the Construction Completion Certificate (CCC), with an approved Water Main Cost Sharing application.

1. Effective September 1, 2019, applications to the Program must be submitted as part of the CCC application package for project stages. Sheet B of the As-built Quantities and Costs Report in the CCC application package will replace the stand-alone Water Main Cost Sharing Application Forms used prior to September 1, 2019. All projects eligible for rebates through the Program that apply for EPCOR Water CCC approval on or after September 1, 2019 must use Sheet B for application to the Program.
2. Outstanding Program applications for stages with CCC application to EPCOR Water dated up to and including August 31, 2019 must apply using the previous stand-alone Water Main Cost Sharing Application Form (i.e. prior to September 1, 2019). As of September 1, 2019, these previous application forms will not be available on the EPCOR website. Program applicants may contact EPCOR at [wmcs@epcor.com](mailto:wmcs@epcor.com) to request the appropriate application form.
3. As a result of this change, the six month application eligibility window after City of Edmonton CCC approval will no longer apply; completed applications to the Program must be submitted during CCC application.
4. Sheet B of the As-built Quantities and Costs Report replaces the stand-alone Water Main Cost Sharing application forms only. As such, the applicant is still responsible for submitting the required supporting documents specified in the "Cost Sharing Program for Water Mains – 2019 Contribution Rates" memorandum, available on EPCOR's [Water Main Cost Sharing webpage](#).
5. Applicants must verify and confirm payee contact information on Sheet B of the As-built Quantities and Costs Report prior to application submission to EPCOR to ensure payments are remitted to the correct payee.

Any questions on the information provided above can be addressed to Spencer Gerlach ([sgerlach@epcor.com](mailto:sgerlach@epcor.com)).

Thank you,

A handwritten signature in black ink, appearing to read "Betty Icharia", is written over a faint, light blue circular stamp. The stamp contains some illegible text and a central emblem.

Betty Icharia  
EPCOR Water Services Inc.

BI/sg