



## UDI Shallow Utilities Committee Summary

Meeting Date & Time : 2:30-3:20pm, January 11, 2019

Location : UDI-ER Boardroom (#324, 10113-104 Street)

**Attendees:** Dan Hamilton, Kelsey McWhirter, Stephen Arnason, Charlie Clarke, Evan Zukiwsky, Kayla Carnovale, Mike Pigeon, Wade Zwicker, Michael Shankowsky, Jim Allen, Sergei Ewachniuk, Katrina Rowe

ATCO Attendees: Chris Yip, Erin Koskitalo, Rob Parackal, Talal Al-Awaid, Paul Delano

Item	Discussion/Action
1. Meeting with ATCO	Discussion: General Introduction
Action:	
2. General conversation about the past season	<p><b>Discussion:</b> from the consultant point of view and from the contractors point of view</p> <p>Concerns about threaded caps earlier in the year– the issue was they were pitted – issue was resolved and caps have been replaced</p> <p>3. Have ATCO communicate when there are issues that may be a concern so we are aware – concern was that holes were being left open for a period of time.</p> <p>ATCO – feedback on the last year – from the engineers point of view – everything seems good, have not heard concerns about timing or concerns about packages.</p> <p>Concerns about developers and invoicing – there is a long delay of when the project is completed and the invoice does not get submitted – concern is with the Developer – Developer needs to invoice before they can get the money from them (ask Dan how this process works)</p>
Action: 3. Ensure there is communication if there are going to be delays with open trenches	

<b>3. 4 party trenching</b>	<p><b>Discussion:</b> agreed it is the best method.</p> <p>concerns that it has not flowed into the onsite – Atco, Telus, - need to try and get everyone together to discuss the best method</p>
<b>Action:</b>	
<b>4. Insurance</b>	<p><b>Discussion:</b> concerns about the requirements the developer was required to provide... seems as though all developers have all come up w a solution and have the proper insurance.</p>
<p><b>Action:</b> item resolved</p> <p>Insure any changes go through UDI so the information can get out to all members.</p>	
<b>5. Comparable pricing</b>	<p><b>Discussion:</b></p> <p><b>See #7</b></p>
<b>Action:</b>	
<b>6. Contracts</b>	<p><b>Discussion:</b></p> <p>Nothing has changed. Atco needs to have a review of the contract and will try to have it completed before the 2019 Construction season. Atco will try to ensure they have the information sent through UDI</p>
<b>Action:</b>	
<b>7. Investment rates/ timing of installs and inspections</b>	<b>Discussion:</b>
<b>Action:</b>	
<b>8. Material Shortages</b>	<b>Discussion:</b>
<b>Action:</b>	
<b>9. Additional items</b>	
<b>10. Next Meeting</b>	February/March? , 2019

